



## Non-Farmers / Farmers Market

April 15, 2023

Saturday | 10:00am – 3:00pm

1580 E. Fir St. Cottonwood, AZ

**KEEP FIRST 2 PAGES FOR YOUR RECORDS**

### **Market Rules & Regulations**

#### LOCATION:

- **C3 Cottonwood Church at 1580 E. Fir Street Cottonwood, AZ 86326**
- Indoor & Outdoor (when applicable) – paved parking lot.

#### REGISTRATION / CHECK-IN / COST

- Entry/Booth fee is \$40 – **INSIDE BOOTH (10 x 10).**
- Entry/Booth fee is \$30 – **OUTSIDE BOOTH (10 x 10).**
- **Signed Applications and money are due the Monday before Market.**
- Space assignments will be given on set up dates.
- Vendors enter from Marauder Street entrance – north parking lot, **not Fir Street.**  
Vendors will be parking vehicles in the additional north parking lot, not at the rented spot (outside).
- All Vendors must check in with Shari Dutton prior to beginning set up.  
***DO NOT set up until you are given your space assignment.***

#### BOOTH INFORMATION

- **OUTSIDE BOOTH 10 x 10**
- You will need to provide your own outdoor canopy.
- **INSIDE BOOTH 10 X 10**
- **Electric is included for Inside booths.**
- Tables - you may rent one from us for \$10 - (8ft. rectangular-limited availability).
- All tables must have a cover and be neat and organized. You may keep totes at your booth, but they must stay under the table.

#### **BOOTH & VENDOR – QUESTIONS / CONTACT:**

Shari Dutton / Ph. 928-821-9022

Email: [nonfarmersmarket@c3cottonwood.org](mailto:nonfarmersmarket@c3cottonwood.org)



## PRODUCT INFORMATION

- Products displayed & sold are to be suitable for C3 Cottonwood Church and family environment. As you are using the C3 Cottonwood Church's property, please be respectful with items you want to sell. If you have an item you think may be questionable to the C3 Cottonwood Church's standards, please call Shari Dutton Ph. 928-821-9022 for approval.
- If inappropriate items are brought to sell, 1) we will ask you to take them down. If you do not take them down, then 2) you will be asked to leave. No refund will be given.
- C3 Cottonwood reserves the right to refuse an application based on our judgement concerning the quality or appropriateness of product(s).

## HOURS OF OPERATION / SET UP / PARKING

- All booths are expected to be open & staffed during the show hours from 10:00am to 3:00pm.
- **SET UP:** INDOOR BOOTH: 6-8pm/Friday, April 14  
OUTDOOR BOOTH: 8-10am/Sat. April 15 - day of event.
- Booths may not be closed down until 3:00pm. (See Shari for exceptions)
- After you have unloaded what you need for the market, please park your vehicles in the north parking lot Saturday morning.

## REQUIREMENT

- Each vendor is to donate one item (valued at least \$25 or more) for the raffle. Item must be delivered at the time of Check-in.

### MAIL PAYMENT & REGISTRATION / QUESTIONS

C3 Cottonwood / Attn: Farmers Market  
1580 E. Fir Street  
Cottonwood, AZ 86326  
Phone: 928-634-3034  
Email: [office@c3cottonwood.org](mailto:office@c3cottonwood.org)  
OFFICE HOURS / DROP OFF APPLICATION  
Mon – Thurs / 9am-3pm (closed/lunch 12-1pm)

### ONLINE REGISTRATION

[www.c3cottonwood.org](http://www.c3cottonwood.org)

*CLICK EVENTS > DROPDOWN  
TO NON FARMERS MARKET  
– takes you to info &  
registration page to  
Pay online.*

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**VENDOR APPLICATION FORM**

VENDORS NAME \_\_\_\_\_ COMPANY \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ E-mail \_\_\_\_\_

Describe the product(s) to be sold:

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Please enter the number of spaces you would like to reserve: \_\_\_\_\_

**CHECK BOXES THAT APPLY - I AGREE TO PAY THE AMOUNT OF:**

- ☐ \$30 / OUTSIDE space 10 x 10  
☐ \$40 / INSIDE space 10 x 10 (electric included)  
☐ \$10 / 8ft. rectangle table rental (limited availability) OPTIONAL  
☐ FREE - WIFI / OPTIONAL

*Vendor by and through the signature on the registration form covenants and agrees that vendor releases, holds harmless and indemnifies C3 Cottonwood, their Board, employees, volunteers, or other related parties from any and all losses, claims, judgements, damages or any amount owed by reason of any further claim, demand or action at law or in equity that may at any time be brought or made with regard to any occurrences, injuries, property damage or in any way related to the rental of booth or vendor space by Vendor. This indemnification clause specifically includes the payment of attorney's fees and legal expenses necessarily incurred to defend any and all claims made. Vendor will comply with all Federal, State, County and municipal laws, statutes, ordinances, and regulations relating to the payment of taxes or charges in connection with the vendor's use of the vendor space.*

*I have read and understand the rules and regulations of the show.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

..... **FOR OFFICE USE ONLY** .....

DATE RECEIVED \_\_\_\_\_ AMOUNT \_\_\_\_\_ RECORDED BY \_\_\_\_\_

☐ CHECK # \_\_\_\_\_ ☐ CASH ☐ MONEY ORDER # \_\_\_\_\_ VENDOR SPACE NUMBER(S) \_\_\_\_\_ ☐ PAID ONLINE

REGISTER IN PERSON OR SEND CHECK OR MONEY ORDER PAYABLE TO: **C3 COTTONWOOD / ATTN: Non Farmers Market**

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